



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on  
Thursday 14 August 2025 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss

Clerk to the Council

07/08/2025

## **AGENDA**

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To consider the applications for Co-option to fill the councillor vacancy
3. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) in accordance of section 22 of the Localism Act 2011
4. Public Session (10 minutes, during which the meeting is suspended)
5. Chairmans Report
6. To approve the draft minutes of 10th July 2025
7. Finance
  - a) To approve the Accounting Statements and bank reconciliation for period ending 31/07/2025
  - b) To approve the Schedule of Payments
8. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):-
  - a) Lincolnshire Police
  - b) West Lindsey District Council.
  - bi) To consider the issues with WLDC not emptying bins at the cemetery and south st park and what to do when there are events on.
  - c) Lincolnshire County Council
  - ci) LCC consultation for TRO for South St and Mill Lane
  - cii) LCC request to extend the 4 hour parking limit at the town hall car park for their wellbeing event
  - ciii) To consider issues for inclusion in the LCC/Cllr walkabout planned for 1st September
  - d) Community Groups
  - di) To retrospectively approve the community cinema use of South St Park on 6th Sept
  - dii) To retrospectively approve the revised date for the proms in the park to 7th Sept
  - diii) To consider the feedback from Residents in relation to Caistor Goes Sporty (13th July) and agree any action



- e) Town Hall Management Committee
- ei) To consider the need for a formal agreement between the town hall management group and Caistor town council and how to progress
- f) Caistor in Bloom - To consider the recent damage in the Churchyard and agree next steps, including costs if available
- g) CDCT - 2-4 Market Place
- 9 To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision)
  - a) Personnel and Finance Committee
  - ai) To consider and agree the proposed changes to the P&F terms of reference
  - b) Estates Committee
  - bi) To consider the proposal from Estates committee to formally ask CIB to vacate the old fire station given that it is awaiting a structural engineers report
  - c) Play area working group
  - d) Health and Safety Working Group
  - e) Town Hall Damp working group - to receive the notes and recommendations from meeting and agree further action
- 10. To consider the PDD for the cemetery survey to ID where the workhouse bodies are buried and agree next steps
- 11. To consider the requirements for the Christmas tree for this year and agree next steps
- 12. To receive an update on the community orchard project
- 13. To receive and update on the Mural project and agree next steps
- 14. To consider the need for replacement flags in the town centre and agree next steps
- 15. To consider the need for a project prioritisation meeting to prioritise projects for next years budget
- 16. Clerks Report & Parish Matters
  - a) To receive the presentation from A greater Lincolnshire for all
  - b) Review Tracking Report
  - c) To consider the Scheme of publication
- 16. Correspondence Received
  - a) To consider resident Concerns regarding Cornhill/South St
  - b) To consider residents request to park their disability vehicle in the town hall car park for more than 4 hours at a time
  - c) Messenger request from a resident asking for the seat in the Market Place to be re-installed given that it would not block pedestrian access whilst 2-4 is being completed
- 18. To note any planning decisions
  - a) None received
- 19. To review the planning applications received and agree a response
  - a) WL/2025/00745 | Listed building consent for works to ceilings | 2-4 MARKET PLACE
- 20. Date of next meeting - 11/9/25