



You are hereby summoned to attend the meeting of Personnel and Finance Committee which will be held on Tuesday 26 August 2025 commencing at 7:00pm at the Arts & Heritage Centre.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss

Clerk to the Council

19/08/2025

## **AGENDA**

1. To appoint the Chair of the Personnel and Finance Committee
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s)
3. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
4. Public Participation (10 minutes max). Individual members of the public are permitted to address the council for up to 5 minutes each
5. To review and approve the draft minutes from 22.04.2025 meeting
6. To review the latest version of the asset register
7. Consider the budget forecast/review and make recommendations to full council to move unspent funds to reserves
8. To consider the first draft of the budget for 2026/27 and make any initial recommendations to full council
9. To review the expenditure of the Mayors allowance
10. To consider changing the date of the December meeting to 16th December
11. To review the insurance renewal and make recommendation to full council
12. To note the date of the next meeting - 28th October
13. To resolve to go into closed session
14. To consider and agree the inflationary pay increase for council employees per the industry recommendations and check the back pay calculations
15. To note the resignation and departure of the Deputy Clerk and agree a date for review of the post
16. To receive the clerks holiday sheet and time sheet.