



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on
Thursday 9 October 2025 commencing at 7:00pm at the Methodist Chapel.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss

Clerk to the Council

02/10/2025

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) in accordance of section 22 of the Localism Act 2011
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. To approve the draft minutes of 11th September 2025 and 25th September 2025
6. Finance
 - a) To approve the Accounting Statements and bank reconciliation for period ending 30/09/2025
 - b) To approve the Schedule of Payments
 - c) Review and prioritise the project proposal documents for 26/27 budget
 - d) To consider the draft Budget for 26/27
7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):-
 - a) Lincolnshire Police
 - ai) To receive a summary of the presentation from the police titles Lincoln and West Lindsey Local Policing Overview
 - b) West Lindsey District Council.
 - bi) To consider the issues with town bins overflowing and /or not being emptied
 - c) Lincolnshire County Council
 - ci) Update on Cornhill
 - d) Community Groups
 - di) To consider implementing a policy for the use and storage of CTC equipment by community groups (Cllr Bowman)
 - e) Town Hall Management Committee
 - f) Caistor in Bloom



- fi) To consider a Special Motion under Standing Order 7(a): To rescind the resolution passed by the Council on 11 September 2025 regarding reimbursement of £475 for memorial repair costs and to resolve instead that Caistor in Bloom shall not be required to reimburse the Council, and that the expenditure of £475 shall be met from Council funds. (Deferred from EOM 25th September 2025)
- g) CDCT - 2-4 Market Place
- 8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision)
 - a) Personnel and Finance Committee
 - b) Estates Committee
 - bi) To receive the draft minutes from the estates committee meeting 16th September 2025
 - bii) To consider the recommendation from Estates on how to address the issue of trees planted in the cemetery
 - c) Play area working group
 - d) Health and Safety Working Group
- 9. To consider the grant applications
 - a) Application from Caistor Lions
- 10. To consider new policy proposal: Community facilities management policy
- 11. Clerks Report & Parish Matters
 - a) To consider the final survey quote analysis and recommendation for ground penetrating radar surveys of the cemetery and appoint a contractor (additional information received)
 - b) Review Tracking Report
- 12. To note any planning decisions
 - a) WL/2025/00951 | Request for confirmation of compliance with conditions 3(drainage) & 6(energy) of planning permission 147531 granted 12 January 2024 | LAND TO REAR OF 132 NORTH KELSEY ROAD CAISTOR | Condition discharged.
- 13. To review the planning applications received and agree a response
 - a) LCC Ref: PL/0044/25 | For Retrospective Application For Three New Social Sheds, Toilet Block And Soil Bund |
WEST MOOR FARM FISHERY, NORTH KELSEY ROAD, CAISTOR
 - b) WL/2025/00963 | Planning application for extension to existing industrial unit | UNIT 6A, ENTERPRISE ROAD, CAISTOR
- 14. To consider requesting WLDC take enforcement action against the vape shop/mini market 10 Market Place
- 15. Date of next meeting - 13th November 2025