



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on
Thursday 13 November 2025 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
06/11/2025

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) in accordance of section 22 of the Localism Act 2011
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. To approve the draft minutes of 9th October 2025
6. Finance
 - a) To approve the Accounting Statements, bank statements and bank reconciliation for period ending 31/10/2025
 - b) To approve the Schedule of Payments
 - c) To receive an update on CIL received this year and decide how to spend it.
7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):-
 - a) Lincolnshire Police
 - b) West Lindsey District Council.
 - bii) To receive an update on the bins and progress made with WLDC to resolve
 - bii) To consider the proposal from WLDC with regard to the CCTV at the sports ground
 - c) Lincolnshire County Council
 - d) Community Groups
 - e) CDCT - 2-4 Market Place
 - f) Caistor in Bloom
 - fi) To consider what to do with the contents left in the old fire station
8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision)
 - a) Personnel and Finance Committee



- b) Estates Committee
- c) Play area working group
- d) Health and Safety Working Group
- di) To receive the Town hall risk assessment
- e) Town hall damp working group
- 9. To consider the draft terms and conditions for community and volunteer group use of South St Park and agree next steps
- 10. To consider and approve the Lone worker policy and risk assessment
- 11. Clerks Report & Parish Matters
 - a) Market - To receive an update on the project to automate the market booking and payment system
 - b) To consider the draft agreement between the town hall and CTC and agree next steps
 - c) To consider the Lions offer to remove the Christmas Tree in January for a £250 donation
 - d) Review Tracking Report
- 12. Correspondence Received
 - a) Email from St Peters and St Pauls Church regarding the cost to repair the church clock
 - b) To note correspondence received from a resident requesting that the Council reconsider and rescind resolutions made in late 2023 and early 2024 concerning licence fees for sports groups using the Council's sports field.
Council to determine the process for considering the request.
- 13. To note any planning decisions
 - a) WL/2025/00951 | Confirmation of compliance with conditions 3(drainage) & 6(energy) of planning permission 147531 granted 12 January 2024 | Condition discharged.
- 14. To review the planning applications received and agree a response
 - a) WL/2025/01066 | Listed building consent to preserve 2no. existing lath and plaster ceilings by underdrawing the ceilings with 15mm wood wool board and a 6-8mm lime plaster finish | 2-4 MARKET PLACE
 - b) WL/2025/01099 | Planning application for the erection of a timber feather board boundary fence and 2no. 5 bar gates | THE MILL BUNGALOW, WHITEGATE HILL
- 15. To consider the planning objection lobbying letter to LCC planning committee PL/0024/24 or WL/2024/00401
- 16. To receive the confirmation from WLDC of receipt of CTC enforcement complaint reference: C/2025/00196 \ 10 Market Place (Mini Mart)
- 17. Date of next meeting
- 18. To resolve to exclude public and press under s100A(4) LGA 1972 for the remainder of the meeting
- 19. To review the recommendation from ICCM regarding unauthorised and non compliant memorial work in the cemetery