



You are hereby summoned to attend the meeting of Caistor Town Council Estates Committee which will be held on Tuesday 25 November 2025 commencing at 7.00pm at the Arts & Heritage Centre.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
18/11/2025

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
3. Public participation - 10 minutes during which time the meeting is suspended - items raised which are not on the agenda will be referred to a later meeting, if appropriate
4. To approve the draft minutes of the Estates Committee meeting on 16th September 2025
5. To review the outstanding actions from estates committee meeting 16th September 2025
6. **Play Areas / Sports Ground**
 - a. Repair / replacement of sports ground wetpour surfaces(25696)
 - b. To receive the repair report for the skate park ramps, note the additional damage identified and consider next steps
 - c. To receive an update on action to fix the see saw at the play area on the sports ground
 - d. To consider what to do about the eroding earth around the MUGA in sports ground (25643)
 - e. To consider whether to progress a project to install fascias and gutters for the football lock up
 - f. To consider what action to take with the crack on the front of the sports ground lock up
 - g. To agree next steps for repairing/servicing the garage door at the lock up (MC getting quote)
 - h. To consider the health and safety recommendation to install a fire exit at the lock up
 - i. To consider the volunteers offer to look after the millennium garden in SSP next year and the proposed agreement
 - j. To consider what to do about the brambles at the back of the millennium garden in South St Park
 - k. To receive an update on the damaged gutter alongside CS&SC car park(25511)
 - l. New Picnic tables/benches Project - To consider the proposed location of the new picnic tables/benches and agree next steps
7. **Cemetery / Churchyards**



- a. To receive an update on the plans to complete memorial safety checks for the churchyard and congregational churchyard
- b. To receive an update on the ground penetrating radar survey in the cemetery
- c. To consider the request from a living relative to repair one of the memorials in the congregational churchyard

8. **Allotments**

9. **Town Hall**

- a. To note the repaired fence at town hall car park

10. **Other buildings/ Property**

- a. Bent hand rails in the walkway from Cornhill to Market Place (photo on phone 14.10.25)
- b. To consider next steps for the old fire station following CIB exit.

11. **Grounds / Handyperson Update**

- a. To receive an update on work completed and work outstanding
- b. Winter servicing of Estates Equipment(24867)
- c. Consider what to do with the ride on mower which isn't being used(25450)

12. To consider action to take in relation to grass cutting for 2026

13. To consider the preferred contractors list (if completed)

14. To consider the contractor management process and monitoring checklist (for H&S adherence)