



Town Hall
14 High Street
Caistor
LN7 6TX

**Minutes of the Personnel and Finance Committee held at 7:00pm
at the Arts & Heritage Centre on 16th December 2025**

Present: Cllr L. Milner (Chair), Cllr A. Clark (organized substitute for Cllr J.Cox).

In Attendance: Michelle Moss,

Members of public present: 0

Apologies received from: Cllr J Bowman.

The meeting was convened at 6.30 pm. It was noted that the Personnel & Finance Committee was inquorate and therefore unable to conduct business. The meeting was adjourned at 6.35 pm.

Date of next Personnel and Finance Committee meeting – 28th April 2025

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support is limited and has no data storage/recall. Subscribing to an AI platform would mean data could be stored, policy discrepancies would be minimised, creation of new policies/reports/documents would be streamlined. Two background reports had been circulated prior to the meeting. The first report summarised the general benefits of using AI for council work, the options, pro's cons and costs involved with solutions like ChatGPT plus, Gemini advanced, and a bespoke solution such as Cloudy IT's Gov assist; the second report was a comparison between chat GPT plus and gemini advanced; the report recommended purchasing an open AI solution initially, trial for 6 months and then review to decide whether to continue, stop using or to progress to a bespoke local council solution. It was noted that the trial use of AI support would replace recruitment of a Deputy Clerk resulting in significant cost savings for the council.

RESOLVED to proceed with a trial use of ChatGPT plus at a cost of approx £20 per month and review in 6 months.

All in favour

1. To resolve to move into closed session due to the confidential nature of the next agenda item - Ref: 4482

RESOLVED to move into closed sessions for the remainder of the meeting.

All in favour

2. Review Vexatious complainant list and agree any next steps - Ref: 4483

The vexatious complainant list was reviewed. RESOLVED to make no changes and review again in 6 months.

All in favour

3. To receive the clerks holiday and time sheet - Ref: 4484

Both documents had been circulated prior to the meeting and the information noted.

Meeting closed at 8:15pm

Signature:

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