



You are hereby summoned to attend the meeting of Caistor Town Council Estates Committee which will be held on Tuesday 27 January 2026 commencing at 7:00pm at the Arts & Heritage Centre.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
20/01/2026

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
3. Public participation - 10 minutes during which time the meeting is suspended - items raised which are not on the agenda will be referred to a later meeting, if appropriate
4. To approve the draft minutes of the Estates Committee meeting on 25th November 2025
5. To consider the outstanding actions from previous Estates Meeting
6. **Play Areas / Sports Ground**
 - a) To consider the annual play area risk assessment and agree next steps
 - b) To consider the quotes for the repair / replacement of sports ground wetpour surfaces(25696)
 - c) To consider the volunteers offer to look after the milenuim garden in SSP next year and the proposed agreement
 - d) To consider the ongoing issues with 'fly-tipping' and rubbish at Kelsway field and agree any action to clear and prevent
7. **Cemetery / Churchyards**
 - a) To receive an update on the memorial management and safety inspection testing at the churchyard and congregational cemetery and agree next steps (21340)(26058)
 - b) To receive and update on the NKR cemetery
8. **Allotments**
 - a) To consider updates to the Allotment Terms and Conditions (last reviewed July 2023)
 - b) To review the fees for the allotments and agree next steps (19693)
9. **Town Hall**
 - a) To receive an update on the damp issues at the town hall
10. **Other buildings/ Property**
 - a) To consider reseeding Boys Hill to restore the grass and make it safer for contractors cutting
 - b) To confirm the plan for blocking off Cornhill for resurfacing
 - c) To consider the structural condition survey of the Old Fire Engine Shed and agree next steps



- d) To consider whether the electrical feeder pillars need annual testing and agree next steps
- e) To consider CS&SC request to change the thermostat at the club to a Smart Hive

11. **Grounds / Handyperson Update**

12. To review the tender responses for the Grass cutting contracts 2026 and agree next steps (20973)