



You are hereby summoned to attend the meeting of Caistor Town Council which will be held on Thursday 12 February 2026 commencing at 6:45pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
05/02/2026

AGENDA

1. To receive apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) in accordance of section 22 of the Localism Act 2011
3. Public Session (10 minutes, during which the meeting is suspended)
4. Chairmans Report
5. To approve the draft minutes of 8th Jan 2026
6. Finance
 - a) To approve the Accounting Statements and bank reconciliation for period ending 31/01/2026
 - b) To approve the Schedule of Payments
 - c) To consider appointing the internal auditor to review 25/26 accounts and AGAR
7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):-
 - a) Lincolnshire Police
 - b) West Lindsey District Council.
 - bi) Discussion topics for WLDC cheif exec visit 24th Feb
 - bii) To receive the update from WLDC regarding Local Government Organisation and consider responding to the survey
 - c) Lincolnshire County Council
 - ci) To consider the revised proposal from LCC regarding Cornhill parking layout following consultation
 - cii) To consider access and parking issues on Fountain Street with regards potential waiting restrictions
 - d) Community Groups
 - dii) Request from councillor to confirm planned dates for Christmas tree and Christmas market for 2026
 - dii) To note that the Lions will not charge the council for the removal of the Christmas tree this year



- diii) Community News - New Vicar for Caistor Group and Skin Couture wins Best Small Beauty Salon 2025 (JB)
- div) Update from Caistor Goes, Twinning and Caistor Community Cinema
- e) CDCT - 2-4 Market Place
- 8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision)
 - a) Personnel and Finance Committee - Next Meeting 28th April 2026
 - b) Estates Committee - Next Meeting - 25th March 2026
 - bi) To receive the draft Estates Committee meeting minutes of 27th January 2026
 - bii) To consider the request for CS&SC replacement radiators in the bar area and associated budget overspend
 - c) Health and Safety Working Group - Date of last meeting 6th Feb - Minutes not yet prepared.
 - d) Town hall damp working group - Cllr Cox proposal to remove this as it is covered on Estates Agenda
- 9. Clerks Report & Parish Matters
 - a) To consider whether to join the LALC annual training scheme for 2026/27
 - b) Policy review: To consider the IT policy which conforms to AGAR assertion 10 and replaces the email policy, internet usage policy and Social media policy
 - c) Policy review - To consider the Data Breach policy
 - d) Policy review - To consider the GDPR Privacy Policy
 - e) Policy Review - Data Protection Policy
 - f) Policy Review - To consider the Record Retention Policy
 - g) Policy review - To consider the Subject Access Request policy
 - h) GDPR compliance checklist for councillors
 - i) Policy review - To consider the Complaints policy following the comments from the internal auditor
 - j) To consider the request from Lincs Cricket for school festival use of Cricket grounds 11th & 12th May
 - k) To consider the cricket clubs request for a memorial bench at the grounds and offer to paint the fence (response needed before next estates Meeting).
 - l) To consider Caistor Goes Requests to use South St Park and the Sports Ground for events in 2026
 - m) To consider a response to the consultation - Grasby and Searby cum Owmbly Neighbourhood Plan
 - n) Review Tracking Report
- 10. Correspondence Received
 - a) Resident email and initial response – Road safety concern on NKR
 - b) Resident complaint about dog mess
- 11. To consider the report on Key National Planning Policy reforms and consider whether to respond
- 12. To note any planning decisions - None
- 13. To review the planning applications received and agree a response
 - a) WL/2026/00066 | Application for alterations to the dwelling roof to provide additional living accommodation, including dormers, windows to the first floor front and rear and replacement of the existing single garage with double garage being variation of condition 2 of planning permission 143279 granted 26 August 2021 | 2 NAVIGATION LANE, CAISTOR
- 14. Date of next meeting - 12th March 2026