

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2026" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Caistor Town Council**

County area (local councils and parish meetings only): **Lincolnshire**

**Financial year ending 31 March 2026**

Prepared by (Name and Role): **Michelle Moss - RFO**

Date: **13/04/2026**

	£	£
<b>Balance per bank statements as at 31/3/2026:</b>		
Current	9,559.5	
Reserve	6,400.0	
Equals	337.0	
Charity Bank	66,778.9	
[add more accounts if necessary] Unity Trust	30,790.9	
		113,866.2
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/2026 (enter these as negative numbers)		
item 1	0.00	
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/2026		
Unpaid VAT claim	408.6	
		408.6
<b>Net balances as at 31/3/2026 (Box 8)</b>		<b>114,274.8</b>