



You are hereby summoned to attend the meeting of Caistor Town Council Estates Committee which will be held on Tuesday 23 June 2026 commencing at 7.00 at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss  
Clerk to the Council  
17/06/2026

## **AGENDA**

1. To appoint a chairperson for the estates committee
2. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
3. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
4. Public participation - 10 minutes during which time the meeting is suspended - items raised which are not on the agenda will be referred to a later meeting, if appropriate
5. To approve the draft minutes of the Estates Committee meeting on 23/03/2026
6. To consider the outstanding actions from previous Estates Meeting
7. **Play Areas / Sports Ground**
  - a) To receive the updated play area action log for actions from the risk assessment in December 25
  - b) To consider County Cllr Beans request to remove the tree stumps which are standing proud on the playing fields near Ayscough Grove
  - c) To consider whether any further action is needed for the partially fallen tree at Millfields
  - d) To consider the quotes for gym equipment signage at sports ground and replacement seat for shoulder press
  - e) To note the action taken in response to a resident complaint about climbing plants from the sports field over their fence
  - f) To consider possible solutions for disposing of green waste including composting or a fire pit at the corner of Kelsway Field
  - g) To agree the location of the new benches in the parks.
  - h) To consider next steps for the wildflower section in the Milenium Garden section of SSP
  - i) Consider what, if any action to take regarding the cracked footpath at Millfields (per the H&S report)
8. **Cemetery / Churchyards**
  - a) To consider next steps and agree action for memorial repairs for Church and Congregational Churchyard



- b) To consider whether the spoil pile at the cemetery can now be redistributed and what to use the area for
- c) To consider the next steps for repairing the bench by the shed at the cemetery
- d) To note the removal of the concrete bench by the GOR per the H&S report
- e) To consider whether to remove the dead tree at the cemetery
- f) To consider maintenance requirements for the cemetery railings (Cllr Hodson)
- g) To retrospectively approve the Abbass memorial

9. **Allotments**

- a) To receive the report from the most recent allotment inspection and agree next steps

10. **Town Hall**

- a) To consider appointing a sub-committee with the responsibility for ongoing maintenance and improvements at the town hall
- b) To consider the quote for repairing the town hall roof and other leaks

11. **Sports and Social Club**

- a) To receive the report from the meeting with the sports and social club CIC and agree any actions
- b) To review the CS&SC boiler issue (see report) and agree next steps

12. **Other buildings/ Property**

- a) To receive the report from the recent Estates inspection of assets and agree any action
- b) To review whether the trailer needs to be serviced

13. **Grounds / Handyperson Update**

- 14. To note the date of the next Estates Committee meeting - 28th July 2026