



You are hereby summoned to attend the meeting of Caistor Town Council Estates Committee which will be held on Tuesday 22 September 2026 commencing at 7:00pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
15/09/2026

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
3. Public participation - 10 minutes during which time the meeting is suspended - items raised which are not on the agenda will be referred to a later meeting, if appropriate
4. To approve the draft minutes of the Estates Committee meeting on 28th July 2026
5. To consider the outstanding actions from previous Estates Meeting
6. To note the remaining budgets available to estates for the remainder of 26/27
7. **Play Areas / Sports Ground**
 - a) To consider what action to take regarding the hawthorn tree by the stream on Millfields which had had a significant branch removed
 - b) To consider the repair/replacement of some of the fencing at the sports ground car park and agree whether to progress, budget implications and prioritisation
 - c) To receive the email received from a resident regarding a dead tree, missing bin and dogs and consider what action to take
8. **Cemetery / Churchyards**
 - a) To review the current position regarding the historic burial issue at the cemetery and decide whether to resume burial and reservation applications, together with any related actions
 - b) To note the cemetery gates need adjusting and agree how to proceed
 - c) To decide how to progress the project to create the new ashes section at the cemetery
 - d) To consider the current position regarding the cemetery spoil heap, discuss the potential options available, identify any further information required, and determine how to progress
 - e) To note the Diocese Advisory Committee's recommendation to the Diocese for laying flat the 2 memorials at the churchyard and note the next steps
9. **Allotments**
 - a) To receive the most recent allotment report



10. **Town Hall**

- a) To consider how to progress getting the town hall brickwork re-pointed

11. **Other buildings/ Property**

- a) To consider whether and how to progress work needed at the old fire station
- b) To note the damage to the cenotaph railings and consider what action to take

12. **Grounds / Handyperson Update**

- a) To consider the current job list for Estates, agree priorities and assign tasks

13. To look at the possibility of applying for any grants from WLDC for upcoming work