



Minutes of the Caistor Town Council held at 6:45pm at the Caistor Town Hall on 10 September 2026

Present: Cllr J. Wright (Chair), Cllr S. Davey, Cllr R. Lyus, Cllr A. Somerscales, Cllr P. Morris, Cllr N. Clark,
In Attendance: Michelle Moss, District Cllr A. Lawrence, District Cllr O. Bierley, County Cllr J. Bean,
Members of public present: 5

1. To receive apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1) - Ref: 5436

Apologies received from Cllrs A. Clark, Milner, T. Cox, J. Cox, Bowman, Priestley and Hodson.

2. To receive declaration of interests and requests for dispensations and to consider granting dispensation(s) in accordance of section 22 of the Localism Act 2011 - Ref: 5437

None.

3. Public Session (10 minutes, during which the meeting is suspended) - Ref: 5438

The first member of public voiced concerns about the increase in anti-social behaviour and drug taking by young people in the town and shared her personal experience. She asked the council to consider getting CCTV installed in the parks, particularly Millfields. Councillors asked for this to be considered as an item on the next agenda.

The second member of public noted that the volunteers involved in dressing Caistor for the Tour of UK cycle race and organising events had done an amazing job and the town looked stunning for the event.

The third member of public represented the bowling club and noted that the building is in a poor state of repair, is over 100 years old and needs replacing.

4. Chairmans Report - Ref: 5439

Cllr Wright noted that he had attended several Civic functions over the last month: Merchant Navy Flag raising ceremony on 3rd Sept; Emergency services flag raising on 9th Sept; and the Kirton in Lindsey Civic Service, for which he would like to extend his gratitude and thanks to their Mayor, Councillor Fox.

Cllr Wright praised the team of volunteers for their work dressing the town and organising many activities for the cycle event.

5. To approve the draft minutes of 13th August 2026 - Ref: 5440

RESOLVED that the draft minutes of 13th August be approved as a true record of the meeting and signed by the Chair.

1 abstained

6. Finance - Ref: 5441

a) To approve the Accounting Statements and bank reconciliation for period ending 31st August 2026 - Ref: 5442

The accounting statements, bank statements and bank reconciliation had been circulated prior to the meeting. RESOLVED to approve the accounting statements for the period ending 31st August 2026.

All in favour

b) To approve the Schedule of Payments - Ref: 5443

The schedule of payments had been circulated to all councillors prior to the meeting.

RESOLVED to approve the schedule of payments which totalled £18894.29

All in favour

c) To consider the project proposal documents received from councillors and decide how to prioritise them - Ref: 5444

RESOLVED to schedule a separate meeting to consider the projects for next financial year. Time/date agreed - 1st October 2026, 6:30pm. Clerk to organise the room booking.

All in favour

d) To review the first draft budget for 2027/28 consider any changes - Ref: 5445

Signature:



It was noted that the draft budget had been reviewed by P&F committee. The draft budget included provision for: a Civic service for the Mayor in this years budget; a new finance package; reduced legal fees for 26/27 and 27/28 as the cemetery issues are nearing resolution; a grant budget; projects; additional funds to be allocated to reserves for building maintenance and park equipment; removal of reserves for Cornhill.
The draft budget will be reviewed again towards the end of the year before it is finalised and accepted.

7. Reports from External bodies (no decisions may be made unless specific agenda item requests a decision):- - Ref: 5446

a) Lincolnshire Police - Ref: 5447

The police report had been downloaded from the online portal, but the latest information available related to July.

b) West Lindsey District Council. - Ref: 5448

Cllrs Bierleys report had been circulated to councillors prior to the meeting, but he noted several changes/additions. These included changes to the NPPF and the National Scheme of delegation which sets out changes to which planning applications can be determined by committee and officers - it is thought that consultees are likely to have less influence over decisions. He also noted that Central Government have announced a pause on Local Government Reorganisation which will mean that elections in May next year will now go ahead for WLDC ward members.

c) Lincolnshire County Council - Ref: 5449

County Councillor Bean reported that 52 potholes on Moor Lane have now been repaired and resurfacing works are scheduled for 2028. He is continuing to pursue repairs to potholes on Westbrook Grove. The Lincolnshire County Council Community Grants Scheme is now open, with grants of between £100 and £15,000 available to not-for-profit groups for projects that benefit the local community. He also indicated that he had agreed to support a grant application from Caistor in Bloom next year.

Councillors thanked Cllr Bean for his work in progressing the Moor Lane repairs and the resurfacing works on Cromwell View.

Councillors also enquired about the possibility of replacing the missing signs at Caistor Top.

d) Community Groups - Ref: 5450

No reports received.

e) CDCT - 2-4 Market Place - Ref: 5451

No update received.

8. To receive reports from Committee's and working groups (no decisions may be made unless specific agenda item requests a decision) - Ref: 5452

a) Personnel and Finance Committee - Ref: 5453

Cllr Davey reported the following decisions:

- Cllr Milner had been appointed Chair of the Policy and Finance Committee.

- Bank signatories had been updated as follows:

Unity Trust Bank and Charity Bank: Cllrs Milner, A. Clark and Wright, together with the Clerk.

NatWest Current Account and Treasurer's Account: Cllrs Milner, J. Cox and Wright, together with the Clerk.

- The Council's insurance had been renewed with Zurich under a three-year agreement at a cost of £5,681.90 per annum.

- The Grant Award Policy would remain unchanged, except that grant applications would be considered annually in April.

ai) To receive the draft minutes from the P&F committee meeting on 25th August 2026 - Ref: 5454

The draft minutes had been circulated prior to the meeting and were noted.

b) Estates Committee - Ref: 5455

Cllrs Hodson's report was noted.

c) Health and Safety Working Group - Ref: 5456

It was noted that the latest meeting had been held on Tuesday 8th September.

Signature:



ci) To receive the draft minutes from the HSWG meeting of 8th September (or a verbal update from the HSWG chair) - Ref: 5457

It was noted that the minutes had not yet been agreed and would be shared at the next CTC meeting in October.

9. To review the current position regarding the historic burial issue at the cemetery and decide whether to resume burial and reservation applications, together with any related actions - Ref: 5458

The report had been shared prior to the meeting. Most of the issues have now been resolved, but the report raised matters for consideration relating to the remaining capacity, fees, policy for discovery of historic burials, changes to reservations policy.

RESOLVED that the matter should be considered by the Estates Committee who should make recommendations for full council on how to proceed.

All in favour

10. To consider whether to hold a Civic Service for the Chair of the Council and, if so, to allocate an appropriate budget. - Ref: 5459

It was noted that the current Mayor is in his 8th term and has not yet had a Civic Service.

RESOLVED to hold a Civic Service for the Mayor this financial year and to allocate a budget of £3000 for it.

All in favour

11. To receive a report regarding the Bowling Club clubhouse, including ownership, condition, drainage concerns and potential replacement proposals, and to consider obtaining legal advice and/or providing landowner consent in principle for grant funding investigations. - Ref: 5460

Councillors received and noted the Clerk's report regarding the Bowling Club building. It was noted that the 1986 lease relates to the land, that the building itself is over 100 years old, and that it has been situated on the current site for approximately 40 years.

To allow the Bowling Club to explore potential funding opportunities while ensuring the Council fully understands the ownership position and retains oversight of any future building, the council RESOLVED:

1. To grant the Bowling Club permission to seek and apply for external grant funding towards the replacement of the existing building.
2. That any proposal to replace the building must be brought back to the Council for consideration and approval before any works proceed.
3. To allocate £500 from the Council's budget to enable the Clerk to obtain legal advice and investigate the ownership of the building with the Council's solicitors.

2 against

12. Clerks Report & Parish Matters - Ref: 5461

a) To receive the results of the Archer speed survey for North Kelsey Rd - Ref: 5462

Councillors received and noted the results of the speed survey undertaken on North Kelsey Road, which indicated that vehicle speeds at the survey location do not constitute a significant issue. It was noted, however, that the survey was undertaken on the bend near the cemetery and not at the location identified by residents as being of concern. Councillors were advised that the matter had already been raised directly with the County Councillor, who had agreed to pursue the concerns with the Lincolnshire Road Safety Partnership.

b) To consider purchasing a remembrance wreath - Ref: 5463

RESOLVED to purchase one of the remembrance wreaths being organised by Louis King up to £60.

All in favour

c) Review Tracking Report - Ref: 5464

The tracking report had been shared with councillors prior to the meeting. The contents were noted.

13. To note any planning decisions - None received. - Ref: 5465

Noted.

14. To review the planning applications received and agree a response - Ref: 5466

a) WL/2026/00722 | Change of use from sui generis & storage facility to general convenience store & off-licence | 8 SOUTH DALE CAISTOR - Ref: 5467



No objections.

- b) **WL/2026/00764 | Extension of tourism site, including construction of 2no. lakes and the change of use of land for the siting of 112no. static holiday lodges and an area for tourers, 1no. shower block and the reconfiguration of existing facilities and creation of internal access track and landscaping | WO1 DS VIEW COUNTRY PARK 115 BRIGG ROAD CAISTOR - Ref: 5468**

No objections were raised. Councillors viewed the development positively due to increased footfall and employment opportunities for Caistor.

- c) **WL/2026/00781 | Change of use of land for extension of existing tourist site, including relocation of caravan storage area, reed bed system, treatment plant for additional holiday lodges or touring caravans for use 12 months of the year and erect games room and storage barn being variation of condition 4 of planning permission WI /2025/00010 granted 24 March**

It was noted that this was an amendment to the prior application in 14b, and noted the same response.

15. Date of next meeting - 8th October 2026 - Ref: 5470

Noted.

Meeting closed at 19:57

Signature: