Caistor Town Council
Town Hall
14 High Street
Caistor
LN7 6TX

You are hereby summoned to attend the meeting of Caistor Town Council Estates Committee which will be held on Tuesday 24 November 2026 commencing at 7:00pm at the Caistor Town Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.
This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Michelle Moss
Clerk to the Council
17/11/2026

AGENDA

1. To resolve to accept apologies for absence and reasons given in accordance with Local Government Act 1972 s85(1)
2. To receive declarations of interest and requests for dispensations in relation to agenda items and to consider granting requests for dispensations
3. Public participation - 10 minutes during which time the meeting is suspended - items raised which are not on the agenda will be referred to a later meeting, if appropriate
4. To approve the draft minutes of the Estates Committee meeting on 22nd September 2026
5. To consider the outstanding actions from previous Estates Meeting
6. To consider grass-cutting arrangements for 2027
7. To consider arrangements for the disposal of green waste arising from Council grounds maintenance, unsuitable for disposal through the seasonal green waste collection service
8. **Play Areas / Sports Ground**
   a) To receive and update on the fence repairs at Sports Ground car park (SH/AS)
   b) To note the removal of the dead tree at Sports ground
   c) To consider the repairs needed to the Kelsway field gate post
   d) To consider replacement of the swing hangers at South Street Park and associated quotation
   e) To consider replacement of the adventure trail rope climber and associated quotation.
   f) To consider the Cricket Club's request for the hedges surrounding the cricket field to be cut back
   g) To receive an update on the removal of the hawthorn tree at Millfields (SH)
   h) To consider repairs required to the benches on the Sports Ground adjacent to the CS&SC.
9. **Cemetery / Churchyards**
   a) To receive an update on adjustments to the cemetery gates (SH)
   b) To receive an update on progress in creating the ashes section at the cemetery and next steps
   c) To receive an update on the cemetery spoil pile and consider any action required
   d) To consider repointing and repairs to the cemetery wall and the associated quote
   e) To consider turning off the water supply to the allotments and cemetery over the winter period (NC)

f) To consider the revised Cemetery regulations following the identification of historic burials

g) To review the historic burials and shallow graves policy

h) To consider works to trim low-hanging trees within the churchyard

i) To receive an update on the Diocese permission to lay the memorials flat in the churchyard

j) To receive an update on the progress to lay the memorials flat in the congregational churchyard and agree any associated actions

k) To consider a resident's request regarding the resale of a cemetery plot to the Council

10. **Sports and Social Club**

a) To receive an update on the structural survey for the CS&SC roof and consider if any further action is required

b) To receive an update on the replacement door at the CS&SC

11. **Town Hall**

a) To receive an update on damp issues at the Town Hall and associated actions

b) To receive an update on repointing works to the Town Hall

c) To consider the Town Hall Management Group's request regarding the installation of solar panels to reduce electricity costs

12. **Other buildings/ Property**

a) To receive and update on repairs to the old fire station and decide on any further action

b) To consider replacement of the rotten bench removed from the North Street/Brigg Road area

c) To consider repairs needed to the bench on the corner of Hansard Crescent and North Kelsey Rd

d) To review the arrangements for the sourcing and provision of the Market Place Christmas tree for 2027 and make recommendations to Full Council (JC)

13. **Grounds / Handyperson Update**

a) To consider the purchase of additional cordless power tools for the Estates Operative and agree any associated expenditure.

b) To review the Estates Operatives job list and agree priorities