

CAISTOR TOWN COUNCIL: COUNCIL MINUTES 10-05-18

Present: Cllr Alan Somerscales (in the chair), Steve Critten, Martin Sizer, Jon Wright, Clive Rudd, Angela Clark, Jayne Bowman, Jacqui Hughes, Clive Rudd, Steve Gaughan, & Michael Galligan, Mike Stopper.

In attendance: Cllrs Angela Lawrence & Tony Turner plus four members of the press and public.

1. Election of a Chairman

Cllr Alan Somerscales was proposed and seconded by Cllrs Galligan and Clark and was elected unopposed to serve as Town Council Mayor and Chairman for the coming year.

2. Apologies: Deborah Barker, Steve Millson, Carol Mackenzie and Owen Bierley.

3. Declarations of Interest: None

4. To confirm the minutes of the meeting held on 10th April 2018.

Cllr Stopper asked for the minute regarding Caistor Sports & Social Club: Dogs be completed. The Clerk apologised for the omission and said that the minute should have read “not discussed” and “the matter would be reported on at a future meeting”. With those amendments the minutes were accepted as a true and correct record.

5. County Council Report:

Cllr Turner advised that whilst he had been busy particularly on the matter of potholes. Steve Wiles the highways manager for the area based at North Willingham was taking early retirement in June. He advised that a new ANPR speed camera was to be installed on Navigation Lane and an advisory speed sign on Plough Hill. Other than these items he had nothing in significant to report. Cllrs Mackenzie and Stopper raised the question of potholes in Caistor particularly those on Navigation Lane throughout its length. Cllr Galligan referred to a large pothole on North Kelsey Road near to the crossing. Cllr Turner said that he would take these up but Cllrs could contact the County Highways direct on line or via the Town Clerk.

5. Internal Elections

The Chairman asked Members if they wished to change their current committee membership and added that they were free to join committees at their request.

- a) **Vice Chairman:** Cllr Jon Wright was proposed and seconded by Cllrs Galligan and Bowman. He was unanimously elected unopposed.
- b) **Planning Committee:** It was unanimously agreed that all Councillors were members of the Committee. Cllr Jon Wright was proposed and seconded by Cllrs Angela Clark and Jayne Bowman respectively. He was unanimously elected unopposed.
- c) **Finance Committee:** There were no changes proposed to the Committee membership and Its Chairman would be elected at their first meeting.
- d) **Employment:** There were no changes proposed to the Committee membership and Its Chairman would be elected at their first meeting.
- e) **Economic Development Committee:** Cllr Steve Critten was added to the committee, no other changes were proposed to the Committee membership. Its Chairman would be elected at their first meeting.

f) Caistor Sports and Social Club Committee:

Cllr Angela Clark was proposed and seconded by Cllrs Critten and Hughes and elected as Chairman of the CS&SC and Cllrs Wright, Gaughan & Sizer as Town Council representatives on the CS&SC Committee.

g) Churchyards, Cemeteries & Fieldpaths

Cllr Alan Somerscales as proposed and seconded by Cllrs Sizer and Hughes and elected to the position.

h) Parks

Cllr Jayne Bowman was proposed and seconded by Cllrs Sizer and Somerscales and elected to the position.

i) Allotments

Cllr Alan Somerscales was proposed and seconded by Cllrs Galligan and Hughes and elected to the position.

j) Town Hall Trustees

Cllr Jacqui Hughes was proposed and seconded by Cllrs Somerscales and Bowman and elected to the position.

k) Internal Auditor

It was agreed that Cllr Steve Millson would be the Member responsible in association with Cassells of Market Rasen proposed and seconded by Cllrs Somerscales and Wright and elected to the position.

6. Review of Council Procedures

No amendments were proposed at this time. It was agreed proposed by Cllr Bowman and seconded by Cllr Galligan that the Town Clerk would be responsible for bringing forward any revisions necessary, due to changes in law or guidance.

7. To confirm and sign minutes from the Town Council meeting held on 12th April 2017

It was unanimously agreed to sign the minutes as a correct record.

8. Police Report

PCSO Dawn Cowling had circulated a written report. It was noted that there was no reference to Caistor in the Report. It was agreed that the Town Clerk meet with the Dawn Cowling PCSO to discuss policing in Caistor.

9. WLDC Report

Cllr Owen Bierley had presented a written report and Cllr Angela Lawrence was happy to respond to questions. Cllr Galligan thanked both Councillors for their support to the Caistor community and the Town Council.

10. Clerks Report on outstanding matters

- **Newsletter:** The Town Clerk thanked Members for delivering the Newsletter to all households and businesses in the town. Feedback has been positive.
- **CCTV:** Cllr Clerk and the Town Clerk had visited the WLDC CCTV operations room and saw the Town's cameras in operation. An upgrade is possible to allow easier monitoring and the WLDC are looking into this in conjunction with the BT Openreach depot.
- **WLDC Liaison:** The Chairman and Town Clerk continue to meet with WLDC senior management and local Cllrs to pursue information exchange and joint working. The WLDC

are intending to be more forceful with vacant and unkempt property landlords through application of their Article 4 powers to protect the historic environment. The next joint meeting is in July.

- **Pavement Cleaning:** The County Council have completed highway safety cleaning of the Market Place and would permit the Town and/or WLDC to carry out further cleaning at their own cost.
- **Former COOP:** It was noted that Cllr Steve Critten was now attending the meetings of this group and would report back in due course. The property would benefit from some cleaning of its gutters and frontage whilst its future is considered. The Town Clerk would contact the COOP.

11. Finance:

a) The statement of accounts 2017/18 was approved subject to audit and Annual Governance Accounting Regulation (AGAR) report, which would be presented at the next meeting.

b) Payments and Receipts were proposed and seconded by Cllr Critten and Sizer and were agreed unanimously.

12. Correspondence:

None

13. Inspection of Parks

a) **South Park:** generally, in good condition but swing hangers are in need of repair. A quote will be needed for their replacement.

b) **North Kelsey Road:** The Duck has been burnt at the children's play area. The damage is largely superficial, and Cllr Somerscales has cleaned it up. It is fully operational.

c) **North Kelsey Road:** There had been some graffiti placed on the wall which has now been cleaned off.

d) **North Kelsey Road:** rail fence next to the under 8s play area needs repair having dropped, along with the webbing which has lifted a little and could become a trip hazard.

d) **Millfields:** Climbing Frame had 5 bolts missing but was still structurally sound. These have been replaced.

e) **Millfields:** There are some branches overhanging the path next to the stream. Volunteers needed to cut back briars and branches. Dead overhanging trees need to be removed.

f) **Millfields:** Key has been lost by contractors. New combination lock needed.

It was agreed that outstanding works should be scheduled.

14. Reports from External Meetings

- **Caistor Cares:** Forthcoming events include 5th May AGM and 10th June 2pm Summer Party. Coffee mornings continue to be well attended.
- **CS&SC:** Hosting County Ladies match v Suffolk

15. Resolution Passed to move into closed session.

- a) Issues at Caistor Sports & Social Club.
- b) Consider performance of Contractors.

Meeting closed at 8:45pm (2055 hrs)