

**MINUTES OF THE MEETING OF CAISTOR TOWN COUNCIL** held in the Town Hall,  
Caistor on Wednesday, 14<sup>th</sup> February 2018 at 7.00pm.

1. **PRESENT:** Cllrs J. Wright (Chairman), Mrs D. Barker, Mrs A Clark, S. Critten, M Galligan, S. Gaughan, Mrs C. Mackenzie, S. Millson, Mrs J. Hughes, M. Stopper.  
**Also present:** District Cllr O Bierley & County Cllr A Turner and 4 members of the public.

**APOLOGIES FOR ABSENCE & REASONS GIVEN:** Cllrs. A Somerscales, Mrs J Bowman & M Sizer. J Hanrahan

2. **DECLARATIONS OF INTEREST:** None

3. **CHAIRMAN'S REPORT:** In Cllr. Somerscales absence there was no report.

4. **CONFIRMATION & SIGNING THE MINUTES OF MEETING HELD ON 11<sup>TH</sup> JANUARY 2018:** Signed as a true record. Proposed Cllr. Barker. Seconded Cllr. Millson. Resolved

5. **POLICE REPORT:** None received. Discussion followed re the problem of teenagers entering the Town Hall premises, using threatening behaviour to staff and vandalising the planters. It was agreed that a letter be drafted (and circulated to councillors for approval) to both schools, seeking their assistance. CCTV footage is available and the Police could be called if this situation persists. Cllr Stopper agreed to draft the letter.
6. **LCC REPORT:** Cllr. Turner had been in a working party to discuss street lighting and crime for the whole of the County. He reported that the Executives were completely unaware of the lighting issues and would investigate further. Cllr. Turner informed Councillors that the washing of the block paving had been postponed because of the weather.
7. **WLDC REPORT:** Cllr. Bierley's report had been circulated prior to meeting. He said that the Community Grant Scheme would finish at the end of March and he spoke of other funding issues. He had met with representatives from the National Citizens Service and he spoke of the projects that groups of young people could be involved with. They could deliver a community project but would have to be approached by 2<sup>nd</sup> March 2018.

8. **CLERKS REPORT:** Cllr. Wright ran through the Clerks Report which had been circulated to Councillors.

- Item re demountable poles to be put on agenda for next meeting
- Councillors agreed that a planning application be submitted for a letter box and a sign for the Town Hall Office. was required for the Town Hall Office. It was suggested that a notice saying 'Town Hall Office' would be sufficient.
- It was agreed that the Council's electrical contractor should supply and fit a replacement transmitter and receiver unit at CS&SC at the quoted price. Proposed Cllr. Mackenzie. Seconded Cllr. Barker. Resolved.

9. **FINANCE: PAYMENT OF ACCOUNTS:** The Clerk had previously circulated these to Council:-

<u>Payment</u>	<u>£</u>
H. Pitman	2275.42
J. Hanrahan	2108.68
HMRC	301.38
Paul Wiseman: Electrical Contractors	84.00
Lee Evans: Carpets	185.00
<b>Office Costs</b>	
Vodafone: monthly mobile & calls	18.00
Vodafone: handset & insurance	89.98
Ring: door bell	5.96
Door numbers:	5.96
Fan heater:	23.00
HMDI cable:	5.99
12 first class stamps	7.80
50 A4 envelopes	1.59
Name Badges International	14.69
<b>Total Office</b>	<b>172.97</b>
Cllr A Sommerscales :	
Cutter and Gloves (CPC)	24.84
<b>Total</b>	<b>5152.29</b>

## Receipts

Market rents	209.25
Bank interest	-
Cemetery	620.00
<b>Total</b>	<b>829.25</b>

It was proposed by Cllr. Millson and seconded by Cllr. Barker and Resolved that the payments be made.

- 10. APPLICATION FOR GRANT AID:** A request had been submitted by CATS for a grant of £450 towards the cost of carpeting and painting below the stage area and other locations. Council has already set its budget for the coming financial year and the Grant Application date has passed. Cllr Hughes – the Town Hall Management Committee representative felt that this should be discussed by the Committee first.
- 11. CORRESPONDENCE:** A letter of thanks had been received from the Lincolnshire Army Cadet Force thanking the Town Council for its generous donation to its Caistor Yarborough Detachment which will be put towards their World War One battles tour. There was also information that the Districts environmental officer had visited Burnett's Yard due to an issue with vermin. It was recommended that the matter should be referred to Sanctuary Housing.
- 12. TO DISCUSS INSPECTION REPORTS & RESOLVE ON ANY ACTIONS ARISING:** Cllr Gaughan had carried out the inspection and gave a good report. He said that the replacement rails had arrived for the benches and would be fitted next month. Cllr. Mackenzie to cover next inspection.
- 13. REPORTS FROM MEETINGS:** Cllr. Clark re Caistor Cares said that the Burns Night event had been fantastic and the regular Monday coffee mornings were a great success. CS&SC had 284 members at present and she would be meeting with Mr Evans next month regarding a 'Boot Camp' exercise group commencing. Cllr. Clark said that there was a problem with moles in the lower field which is outside the mole man's usual area. Cllr. Clark to ascertain the cost and exact location. She also reported that the quality of wifi and CCTV was not good enough and needs further discussion with WLDC. Cllr Hughes proposed that it be put on the next agenda. Cllr Mackenzie seconded and all agreed. The Tennis Club would like to put a notice up on their fence showing that they are part of the National Tennis Federation. This was approved in principle dependant on its size. Cllr. Mackenzie reported that the Caistor Goes Events Committee had held their AGM the previous evening and she had be re-elected as its Chair. Brenda Harthill had retired as its Secretary after 20 years and Kevin Mackenzie had stepped down as Treasurer. Insurance cover for Caistor Goes, Lions and Town Council had been discussed and concern was raised that some things may be

duplicated by each group. This to be a future agenda item. Proposed by Cllr. Hughes. Seconded by Cllr Mackenzie. All agreed.

14. **TO REVIEW FEES & CHARGES:** Deferred

15. **TO RESOLVE TO MOVE INTO CLOSED SESSION TO DISCUSS CONFIDENTIAL MATTERS:** Proposed Cllr. Wright Seconded Cllr. Barker. Resolved.

- A confidential letter had been received from the Co-operative Funeral Services on behalf of an elderly couple who had been longstanding residents in Caistor. After discussion and at the discretion of Town Council it was agreed that this couple's future internment costs be at the local resident's rate. It was also suggested that we ask for the view of the Church.

The meeting closed at 8.20pm