

MINUTES OF THE MEETING OF CAISTOR TOWN COUNCIL, held in the Alan Caine Council Chamber, Town Hall, Caistor on Thursday, 11th January 2018 commencing at 7.00pm.

- 1 **PRESENT** Cllrs A. Somerscales (Chairman), Mrs D. Barker, Mrs A. Clark, S. Critten, M. Galligan, S. Gaughan, Mrs C. Mackenzie, S. Millson, C. Rudd, M. Sizer, J. Wright. Cllr Mrs J. Bowman, Mrs J. Hughes.
 Also present: District Cllr A Lawrence & County Cllr A. Turner, H. Pitman & J Hanrahan (Town Clerks) and 6 members of the press and public.
- 2 **APOLOGIES FOR ABSENCE & REASONS GIVEN:** Cllr M. Stopper,
- 3 **DECLARATIONS OF INTEREST** None.
4. **CHAIRMAN'S REPORT**
 The Chairman wished everyone a happy new year and welcomed Mr Hanrahan as Town Clerk and thanked Mrs Pitman for her service.
4. **CONFIRMATION & SIGNING THE MINUTES OF MEETINGS HELD ON 12th DECEMBER 2017**
 Proposed, Cllr Barker. Seconded, Cllr Clark and Resolved that they be signed as a true record.
- 4 **POLICE REPORT**
 Circulated and on website. The lack of reference to Caistor was noted.
- 5 **LCC REPORT**
 Cllr Turner welcomed the new Town Clerk He had supported the Planning decision to refuse the Gym proposal and welcomed the new site. He was sorry to lose Mrs Pitman's services. He wished her well. In answer to a question from C Mackenzie he explained that the road works on the A46 were due to a burst water main and noted the increasing potholes in the area.
7. **WLDC REPORT**
 Cllr Lawrence's report had been circulated to Council prior to the meeting. She had attended a meeting with EMAS regarding the poor performance of ambulance services. Announced that the District had granted Caistor Sports & Social club a grant of £500 towards walking football.
8. **CLERK'S REPORT ON MATTERS OUTSTANDING**
 Old fire station: Structural Engineer's report still not received. But the structural report was ready for quotes. The Builder is keen to commence work whilst no timescale had yet been agreed it was likely to commence in June 18. Quote for fencing at CS&SC had been received. Work on clerk's office had been completed.
9. **PAYMENT OF ACCOUNTS/FINANCE**
 Resolved to pay

Employee & Self Employed contractors costs	£2708.49
Caistor Town Hall	£40.00
Caistor MUC	£96.00
M. Gilliatt	£1364.00
Glendale	£78.79

Total	£4287.28
<u>Receipts</u>	
Market rents	£104.00
Bank interest	£2.43
Cemetery	£1669.50
Total	£1775.93

It was Proposed by D Barker & seconded by S Millson and Resolved that the payments be made.

10. **CORRESPONDENCE**

The Town Clerk read out the correspondence received:

- a) The Coop Funeral Services had sent a letter introducing themselves as a new business in Caistor and outlining their services. The letter was noted with no action required.
- b) A letter had been received from Mrs Chantry, 5 Burnett's Yard, regarding hedges in the adjacent Park, which need trimming. The site would be looked at on the next inspection.

11. **TO DISCUSS INSPECTION REPORT & RESOLVE ON ANY ACTIONS ARISING**

Cllr Galligan gave the report. It was reported that all was generally good apart from South Park gates, which need to be repainted and the appearance of rabbit holes, which will need to be backfilled. At the Sports Ground there are a couple of benches, which need rungs replaced and the swings need to be swept.

12. **REPORTS FROM MEETINGS**

Cllr Clark reported on Caistor Cares, which had celebrated two years since its inaugural meeting. Their Christmas Party had been a success and there were a few tickets left for the Burns supper to be held on Saturday 27th January in the Town Hall. Further coffee mornings are planned.

The Caistor Sports & Social Club were grateful for the £500 grant from WLDC towards the walking football initiative. There had been a range of Christmas events held in the club as well as private functions booked on 14th and 28th January 2018. The next CS&SC meeting is on 17th at 2pm. Consultations and discussions on how to progress the proposed Club extension were continuing and would be brought to the Town Council in due course.

13. **REVISED CODE OF CONDUCT**

Members had met with WLDC to discuss the Code which appeared to be a more comprehensive improvement. Proposed by Cllr Wright & Seconded by Cllr Barker and Resolved that the Code be adopted.

14. **TO RESOLVE TO MOVE INTO CLOSED SESSION TO DISCUSS CONFIDENTIAL MATTERS**

Proposed, Cllr Barker. Seconded, Cllr Millson and Resolved unanimously to move into closed session.

15. a) **STAFFING MATTERS:**

It was noted that R. Turner is recovering from his accident and is likely to return to work in the medium term. It was noted that the Chairman and Town Clerk would be meeting

Mr Turner to discuss the details of his potential return and would report back at the next meeting. It was noted that in the interim that Mr M Gilliatt is prepared to help out with litter picking. Any outstanding work will be discussed with WLDC with potential negotiations with contractors for public rights of way grass cutting. It was also noted that additional works are needed on Canada Lane, regarding the fence and gritting bin, subject to Lincolnshire County Council and Landowner approval.

b) FENCING TENDER:

It was proposed by Cllr Wright & seconded by Cllr Critten and Resolved to accept a tender of £545 (£654 with VAT) from J Waterman to replace the white posts and rails around the cricket pitch at CS&SC with an installation date yet to be agreed.

c) Sec106 MONIES:

It was noted that any money due to the Town Council from housing developments would initially be collected by WLDC once the development reached the trigger point.. WLDC would then distribute it to the Town Council.

The meeting closed at 7.47pm.