

CAISTOR TOWN COUNCIL

Minutes of the Town Council meeting held in the Alan Caine Council Chamber at 7pm on Thursday 14th February 2019.

AGENDA

1. **Present:** Cllr Somerscales (in the chair), Cllrs Mackenzie, Hughes, Barker, Gaughan, Critten. Rudd, Wright, Clark, Stopper, Galligan, & Bowman
 2. **In Attendance:** Cllr Lawrence, Jim Hanrahan (Town Clerk) and 6 members of the press and public. **Apologies:** Cllrs Millson, Sizer, Turner & Bierley.
 3. **Declarations of Interest:**
None Received
 4. **Chairman's Report:**
 - The Mayor had attended several local Civic services.
 - Made a grant cheque presentation to the Scouts for £1000
 - Deputy Mayor had made a similar £1000 presentation to the Tennyson Tigers
 5. **Minutes of the meeting held on 10th January 2019:**
Cllr Barker and Mackenzie proposed and seconded that the minutes were a true and correct record. This was duly agreed with one abstention.
 6. **Reports from External Bodies:**
 - a. **Police Report:** This had been circulated previously and was noted. The Town Clerk was asked to invite the Police to the next meeting.
 - b. **LCC Report:** No report given due to Cllr Taylor's absence.
 - c. **WLDC Report:** Cllr Bierley's report had been circulated previously and Cllr Lawrence offered to answer any queries and take up issues in his absence. Progress on the ANOB was noted. Cllr Stopper requested that the WLDC street force team organise a litter clean up on the A46. Members were keen to see WLDC taking enforcement action against commercial waste dumpers and planning advertisement contraventions.
 7. **Town Clerk's Report on ongoing matters:**
- For Information:**
- a. **FOI Request:** Mr Stockwood has escalated his enquiry to an FOI request which will require a response no later than 26th February 2019.
 - b. **Mill Lane long-stay car park:** It was noted that there has been a significant development which will help progress this and associated housing initiatives.

- c. District and Town Council Elections:** Members are reminded that anyone wishing to stand for election, on Thursday 2nd May 2019, to the West Lindsey District or Caistor Town Council, have to submit their applications to WLDC between **Friday 22nd March and Wednesday 24th April (by 4pm)**.
- d. Caistor Economic Strategy:** In the six weekly liaison meetings held with WLDC, it has been suggested that the Town Council be clear on its priorities, by developing an inclusive strategy in association with other local agencies and interested partners. It was proposed and seconded by Cllrs Critten & Barker and duly agreed that the work on this initiative be delegated to the Economic Development Committee and reporting back to the Town Council.
- e. Active Communities Project:** Matt Snee, the Active Communities Manager for Everyone Active within West Lindsey, is working within all communities in West Lindsey to increase participation levels in Sport and Physical Activity, to help achieve the District Council's objectives and improve overall health and well-being. It was proposed and seconded by Cllrs Wright and Gaughan that Town Council participate in this initiative.
- f. CPRE Lincolnshire Best Kept Village 2019:** The 2019 CPRE Lincolnshire Best Kept Village & Small Towns competition will launch next month (March 2019), when entry forms will be sent out. CPRE are increasing the 'headroom' for Class 4 (Small Towns / Market Towns) to an approx. population figure of 10,000, pending a fuller review of classes next year. It was proposed and seconded by Cllrs Barker and Galligan and duly agreed that the Town Council enter the competition.
- g. Lincolnshire Environmental Awards 2019:** Lindum Rotary Club in partnership with The Lincolnshire Wildlife Trust is again running its annual competition. The award recognises and celebrates groups and Communities within the historic boundaries of Lincolnshire who encourage and protect the landscape and wildlife of the county. It was proposed and seconded by Cllrs Barker and Hughes and duly agreed that the Town Council enter the competition.
- h. Caistor Sports Field:** The long hot summer caused significant damage to the part of the sports field that is the cricket outfield. It is proposed that the areas affected be scarified by a contractor, fertilized and reseeded in March and June as necessary. To be most effective the programme needs to begin in March 2019 to maximise the benefit of the re-seeding that the programme proposes. This is estimated to cost circa £3,000 which can be found from the 2019-20 CS&SC ground maintenance budget. It was proposed and seconded by Cllrs Galligan and Wright and duly agreed to pay for grant the works with £3000 from the CS&SC grounds budget.

- i. **Caistor Junior Cricket Club:** Ben Jacob, Club Chairman, has requested a grant from the Positive Activities Fund towards their youth programme. The grant would contribute to the costs (£819) of 20 indoor junior sessions for their 27 juniors. It was proposed and seconded by Cllrs Galligan and Wright and duly agreed that £1000 be granted to the Club.
8. **Finance:** Payment & Receipt of Accounts for January 2019. It was proposed and seconded by Cllrs Barker and Somerscales and duly agreed that the schedule of payments and receipts be accepted.

9. Correspondence

- a. **Bus Engine Idling:** Mr & Mrs Weston of North Kelsey Road, brought to the Town Council's attention that this practice was continuing outside schools in Caistor. The buses are not under the control of the school but it was understood that the County Council let the transport contracts. It was proposed and seconded by Cllrs Galligan and Clark and duly agreed that the Town Council support the campaign by writing to the County Council.
- b. **Transportation Strategy:** Lincolnshire County Council is currently consulting on plans to help shape the future of travel and transport in and around Lincoln (upto Market Rasen) over the next twenty years. It was noted that there would be a public consultation meeting in Welton on 25th February.
- c. **Parish Defibrillator:** London Hearts, is the heart charity for England. They would like to work with the Parish Council in an attempt to make sure that there plenty of functional public access defibrillators available at all times. The Town council were being invited to participate. Members noted that the Town was already well served with defibrillator locations.
- d. **Charworth Homes:** are going to be developing Varlow's builders yard which is located off Chapel Street, LN7 6UF. They would like to call the development Varlow's Yard, after the original business on the site. The trading name goes back 300 years and a piece of local history will be lost unless retained for this development. Members recommended that the development be called Chapel Close, or similar, due historic issues with the current owner and that "yard" was rather bland.

10. Reports from external meetings:

- a. **Town Hall Management Committee:** Cllr Hughes reported that they proposed a new electronic noticeboard on the car park wall to advertise events and Town Hall facilities. They are keen to see the WLDC notice updated. Usage of the car park by non-Town Hall users was proving detrimental to bookings. Still no quote for the roof repairs.

- b. **Caistor Goes AGM:** Cllr Mackenzie reported that they had their AGM and that she was appointed as Chairperson, as Irvine Tusk Secretary and Steve Critten as Treasurer. They will be hold an event “in search of heroes” event in the Market Place on Saturday 6th July from 4pm.
- c. **Caistor Cares:** Cllr Hughes advised that the group continue to have popular social events with between 28 and 33 persons attending. They are having a showing of “Oklahoma” on 24th March.
- d. **CS&SC:** Cllr Clark reported that Lincolnshire Ladies Cricket Team will be hosting Scotland on 27th May. The Running Club’s “Sting in the Tail” will be run on 7th July. There were still some issues with lights and cctv connections which are being addressed. The Bateman’s sign would apparently need Planning Advert Consent.

11. Motion to exclude the Public to discuss confidential matters:

The motion was moved and seconded by Cllrs Somerscales and Wright and duly agreed.

12. Staffing Matters:

- a. **Handyman:** Adverts for the post have been displayed on notice boards and key public premises in Caistor as well as in the Market Rasen Mail and associated papers (including online) and the Caistor Citizen website. The Closing date for applications is 25th February 2019.
- b. **Town Clerk:** Members have enquired about the availability of the Town Clerk and office opening times. The latter are displayed on both frontages of the Town Hall, on the Market Place and Town Hall notice boards, the Town Council website, the Parish Newsletter and in the Arts & Heritage Centre. The opening hours are 1000-1600 on weekdays, subject to the Town Clerk being available and callers are advised to write, email or telephone for an appointment to avoid a wasted journey. These operational arrangements were noted.

Meeting closed at 2035